

**Kappa Alpha Psi Fraternity, Inc.**  
**Southwestern Province Chapter**  
**Audit Report**  
**2020 – 2021**

**It is the chapters' responsibility to provide verification for any and or all items listed on this audit report at the time of the audit**

Chapter Name:   
 Date Completed:   
 Chapter Mailing Address:

Did the Chapter Submit its Chapter Certification Timely: Yes  No   
 Did the Chapter have to update and Re-Submit its Chapter Certification: Yes  No   
 Did the Chapter receive a Fine from the Province: Yes  No   
 Has the Chapter Paid the Fine: Yes  No

Chapter Status Active

**Chapter Membership**

**GRAND CHAPTER**

Life Members   
 Subscribing Life Members   
 Annual Dues Paying Members- Grand Chapter

**PROVINCE**

Province Life Members   
 Subscribing Province Life Members Dues   
 Annual Dues Paying Members - Province

Number of Initiates since last Province:   
 Number Pending Intake at next Cluster:   
 Total Number of Reclaimed Brothers:

**Total Chapter Membership:**

Did the Chapter provide a current Officers Report at the audit: Yes  No   
 Did the Chapter provide a current Chapter Roster at the audit: Yes  No

**Undergraduate Chapters Only:**

Did the undergraduate chapter provide a copy of the fall semester grade report: Yes  No

What was the chapters fall 2020 semester cumulative GPA   
 What is the chapter's overall cumulative GPA (as of fall 2020)

Chapter's GPA rank (fall 2020 semester) amongst NPHC chapters:  out of  (total NPHC chapters on campus)

Chapter's GPA rank (fall 2020 semester) amongst Black fraternities:  out of  (total black fraternities on campus)

**Chapters Records (Can be electronic\*)**

Are Typed Monthly Meeting Minutes on File\*: Yes  No   
 Does the Chapter have a Correspondence File\*: Yes  No   
 Does the Chapter have a Confidential Bulletin File: Yes  No   
 Does the Chapter have a Kappa Alpha Psi Journal File: Yes  No

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**Please check each item that is in Chapter's archives? Remember to include numbers for Rituals.**

<input checked="" type="checkbox"/>	Bible	<input checked="" type="checkbox"/>	Charter
<input checked="" type="checkbox"/>	Rituals # 2836-2840; 3791-3795	<input checked="" type="checkbox"/>	Constitution & Statutes
<input checked="" type="checkbox"/>	Officer Insignia	<input checked="" type="checkbox"/>	Membership Training Academy Manual
<input checked="" type="checkbox"/>	Chapter Bylaws	<input checked="" type="checkbox"/>	Coat of Arms
<input checked="" type="checkbox"/>	History of Kappa Alpha Psi	<input checked="" type="checkbox"/>	Kappa Alpha Psi Diamond
<input checked="" type="checkbox"/>	Protocol and Etiquette Manual	<input checked="" type="checkbox"/>	Robert Rules of Order
<input checked="" type="checkbox"/>	Encyclopedia of Guide Right	<input checked="" type="checkbox"/>	History of Southwestern Province
<input checked="" type="checkbox"/>	Code of Conduct	<input checked="" type="checkbox"/>	Kappa Song Book

**Does the Chapter support Grand Chapter and Province Events:**

- Did the Chapter attend the 2019 Grand Chapter Meeting: Yes  No
- Did the Chapter attend the 2020 Province Council: Yes  No
- Did the Chapter attend the 2020 C. Rodger Wilson Leadership Council: Yes  No
- Did the Chapter attend the 2021 State Caucus Meeting: Yes  No
- Did the Chapter attend 2021 Cluster Meeting (Texas chapters): Yes  No

**Chapter Financial Assessment**

- Does the Chapter have typed monthly financial report on file: Yes  No
- Does the Chapter have a printed 2020-2021 Budget on file: Yes  No
- Does the Chapter conduct an annual financial audit: Yes  No
- Did the Chapter provide a copy of the most current audit: Yes  No
- Are Monthly Financial reports provided to the Membership: Yes  No
- Are all disbursements made by check: Yes  No
- Are all disbursements routed thru the Voucher System: Yes  No
- Did the Chapter make a donation to Kappa Kamp in 2020: Yes  No   
(amount):
- Did the Chapter award a Scholarship in 2020 (amount): Yes  No

**Chapter Housing**

Does the chapter have a Fraternity House?: Yes  No

Address:

Do you consider the house to be managed properly: Yes  No

How many Brothers live in the house:

**Other Chapter Questions**

- Has the chapter submitted articles to Kappa Alpha Psi Journal in 2020-21: Yes  No
- Has the chapter submitted articles to Southwestern Province Informer in 2020-21: Yes  No
- Has the chapter submitted articles to the Local Paper in 2020-21: Yes  No
- Has the chapters History been submitted or updated to the Province Historian: Yes  No
- Does the Chapter have a published calendar of events 2020-21: Yes  No

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**Contact information for your Administrative Assistant**

<b>Chapter Office</b>	<b>Name</b>	<b>Email address</b>	<b>Cell Phone</b>
Polemarch	Pearly McQueen IV	polemarch@austinalumninupes.com	512-419-8764
KOR	Phillip Harris	phillipjarrard@gmail.com	251-709-4678
KOE	Kadron Johnson	kadron72@me.com	512-695-1430
MTA Chairman	Phillip Harris	phillipjarrard@gmail.com	251-709-4678
Guide Right Chairman	Kevin Overton-Hadnot	kevin.overtonhadnot@gmail.com	512-751-8427

*The rating will be completed by the  
Province Administrative Assistant:*

**Grade Scale:**

- 4 – Excellent
- 3 – Highly Effective
- 2 – Satisfactory
- 1 – Needs Improvement

**Rating of Chapter:** 3

**Revised 2/3/2020**